



TRAINING LINK



Presents

Human Relations for Volunteer Managers

Human resource management is a multifaceted subject for paid staff and even more complex when managing unpaid staff / volunteers.

There are sometimes differing aims and agendas.

This course will offer a range of ideas for overcoming the difficulties we can sometimes face when managing people in the unpaid workforce.

As well, we will consider the ongoing development of volunteers which can be a key to ensuring the productiveness and longevity of your program.

The topics include:

- Identifying a lack of skills and providing support mechanisms
- How to manage a range of individual expectations and agendas
- Dealing with control issues and various challenging behaviours
- What to do if levels of responsibility or confidence are inappropriate
- What if administration and management are either too cumbersome or absent?

When: Monday 9 August

Time: 9.30 – 1.00

Where: St George Community Services
1st Floor, 72 Carwar Ave, Carss Park

Cost: \$20.00 HACC Staff
\$30.00 non HACC

Bookings: Phone: (02) 8550 4000 / Fax: (02) 8558 4050

Email: vollink@stgcs.com.au

Training Link is part of St George Community Services Inc and a project funded by the Ageing, Disability and Home Care of Department of Human Services to provide workplace training and career development to HACC services staff in the St George and Sutherland Shire region.